



JOINT CENTRE FOR DEVELOPMENT OF THIRD WORLD AFFAIRS

The Joint Centre for Development of Third World Affairs (JCDTWA) is an independent, non-profit membership organization promoting fresh approaches to and a clearer understanding of, societies undergoing fundamental transitions.

VISION & MISSION:

Our shared vision is a peaceful, ethical, and sustainable world for our time. To this end, the Mission of the (JCDTWA) is to improve global problem solving by applying and refining the strategic tools of cooperative engagement to fundamental problems undermining global security and sustainability. Our strategic objective is to create, use and share the improved tools of cooperative engagement with others engaged in global problem solving.

These strategic tools are:

Information and Knowledge Systems
Convening/Scenarios Methodology
Collaborative Research and Analysis
Increased Transparency and Accountability
Human Understanding: Networking, Mapping, Training, Partnerships.

COMPENDIUM – OCCUPATIONAL GROUPS

The following occupational groups contain posts currently open for recruitment:

1. Administrative Officer.

DEADLINE FOR APPLICATIONS: 27 Dec 2007
DATE OF ISSUANCE: 1 Dec 2007
DUTY STATION: New York
VACANCY ANNOUNCEMENT NUMBER: 07-ADM-DPKO-416009-R-NEW YORK
MONTHLY SALARY: US\$ 122,902.00 to US\$ 149,500.00

REMUNERATION

Depending on professional background, experience and family situation, a competitive compensation and benefits package is offered.

QUALIFICATIONS

Education.

Advanced university degree (Master's degree or equivalent) preferably in finance, business administration, or directly related area. A first level university degree with a relevant combination of academic qualifications and experience in finance, business administration, or directly related area may be accepted in lieu of the advanced University degree.

Work Experience.

Minimum of 5 years of progressively responsible experience in budget and financial regulations and general administration is required. Working experience with extra-budgetary resources and trust funds is highly desirable.

Languages.

Fluency in oral and written English is required.

2. Civil Affairs Officer.

DEADLINE FOR APPLICATIONS: 27 Dec 2007
DATE OF ISSUANCE: 1 Dec 2007
DUTY STATION: Multiple D/S
VACANCY ANNOUNCEMENT NUMBER: 07-CIV-PMSS-415449-R-MULTIPLE D/S
MONTHLY SALARY: US\$ 122,902.00 to US\$ 149,500.00

REMUNERATION

Depending on professional background, experience and family situation, a competitive compensation and benefits package is offered.

QUALIFICATIONS

Education.

Advanced university degree (Master's degree or equivalent) in Political Science, Political Economy, International Relations, International Law, Public Administration, Sociology or related fields. A first level university degree with a relevant combination of academic qualifications and experience may be accepted in lieu of the advanced University degree.

Work Experience.

At least 5 years of progressively responsible professional experience in international affairs, development, security diplomacy, administration, foreign relations or international relief operations. Several years of international experience are required.

Languages.

Fluency in spoken and written English or French; knowledge of a second UN language is an advantage and sometimes a requirement. Fluency in the local language may be essential.

3. Training Officer.

DEADLINE FOR APPLICATIONS: 27 Dec 2007
DATE OF ISSUANCE: 1 Dec 2007
DUTY STATION: Multiple D/S
VACANCY ANNOUNCEMENT NUMBER: 07-CPO-PMSS-415702-R-MULTIPLE D/S
MONTHLY SALARY: US\$ 122,902.00 to US\$ 149,500.00

REMUNERATION

Depending on professional background, experience and family situation, a competitive compensation and benefits package is offered.

QUALIFICATIONS

Education.

Advanced university degree (Masters Degree or equivalent), preferably in training and development, management, public or business administration, or a related area such as education or social science. A relevant combination of academic qualifications and extensive experience in training and development may be considered in lieu of the advanced university degree.

Work Experience.

At least 7 years of operational police experience of which at least 4 years in planning and administering training courses. In-depth knowledge of local and international procedures and understanding of issues related to police training and development including planning, costing, developing, organizing, conducting and evaluating training courses, seminars, workshops and orientation courses. In-depth knowledge of police procedures and issues related to police academy management.

Languages.

Fluency in spoken and written English or French. Knowledge of the Arabic language is an advantage.

4. Economic Affairs Officer.

DEADLINE FOR APPLICATIONS: 3 Jan 2008
DATE OF ISSUANCE: 1 Dec 2007
DUTY STATION: Beirut
VACANCY ANNOUNCEMENT NUMBER: 07-ECO-ESCWA-415197-R-BEIRUT (G)
MONTHLY SALARY: US\$ 122,902.00 to US\$ 149,500.00

REMUNERATION

Depending on professional background, experience and family situation, a competitive compensation and benefits package is offered.

QUALIFICATIONS

Education.

Advanced university degree, (Masters, preferably PhD) in economics, business/management, sociology, political science, international relations or other social sciences related to the field.

Work Experience.

Minimum of seven years of progressively responsible professional experience in political and socio-economic development, policy analysis, and technical cooperation programmes, particularly in relation to countries of the region suffering from political instability and conflict; Significant experience in the application of principles and concepts of political and socio-economic development in relation to government, the private sector, civil society and international organizations; Experience on countries under conflict or crisis is an added advantage.

Languages.

Fluency in oral and written English is required. Ability to work in Arabic language is an advantage.

5. Chief, Legal Advisory Section.

DEADLINE FOR APPLICATIONS: 27 Dec 2007
DATE OF ISSUANCE: 1 Dec 2007
DUTY STATION: Vienna
VACANCY ANNOUNCEMENT NUMBER: 07-Dru-UNODC-415979-R-VIENNA (G)
MONTHLY SALARY: US\$ 122,902.00 to US\$ 149,500.00

REMUNERATION

Depending on professional background, experience and family situation, a competitive compensation and benefits package is offered.

QUALIFICATIONS

Education.

Advanced university degree in law with a focus on international criminal law.

Work Experience.

10 years, including 5 years at the international level, of directly relevant and progressively responsible professional legal experience in crime prevention, criminal justice and drug control issues, including international cooperation, and preferably including as a practitioner (e.g., prosecutor). Programme, planning and management experience. Legislative drafting experience highly desirable. Experience in national legal advisory work highly desirable.

Languages.

Fluency in oral and written English with excellent drafting skills.

6. Associate Engineer.

DEADLINE FOR APPLICATIONS: 27 Dec 2007

DATE OF ISSUANCE: 1 Dec 2007

DUTY STATION: Multiple D/S

VACANCY ANNOUNCEMENT NUMBER: 06-ENG-PMSS-411142-R-MULTIPLE D/S

MONTHLY SALARY: US\$ 99,242.00 to US\$ 121,902.00

REMUNERATION

Depending on professional background, experience and family situation, a competitive compensation and benefits package is offered.

QUALIFICATIONS

Education.

University Degree (Bachelors or equivalent) in Civil Engineering, Electrical Engineering, Mechanical Engineering, Architecture, or other relevant specialty or subspecialty.

Work Experience.

A minimum of three to four years of progressively responsible experience in technical areas in the Maintenance and Operations of Facilities or Plants. Engineering experience in international peacekeeping, field or military operations would be an added advantage. Experience in building maintenance, building management and construction are desirable.

Languages.

Fluency in spoken and written English or French.

7. Finance and Budget Officer.

DEADLINE FOR APPLICATIONS: 27 Dec 2007

DATE OF ISSUANCE: 1 Dec 2007

DUTY STATION: Port-au-Prince

VACANCY ANNOUNCEMENT NUMBER: 07-FIN-MINUSTAH-416145-R-PORT-AU-PRINCE

MONTHLY SALARY: US\$ 122,902.00 to US\$ 149,500.00

REMUNERATION

Depending on professional background, experience and family situation, a competitive compensation and benefits package is offered

QUALIFICATIONS

Education.

Advanced university degree (Master's degree or equivalent) in business or public administration, finance, accounting, or related fields. A first level university degree with a relevant combination of academic qualifications and experience may be accepted in lieu of the advanced university degree.

Work Experience.

At least 7 years of progressively responsible experience in budgetary and financial administration including at least 2 years at the international level.

Languages.

Fluency in spoken and written English or French.

8. Chief Training Officer.

DEADLINE FOR APPLICATIONS: 27 Dec 2007
DATE OF ISSUANCE: 1 Dec 2007
DUTY STATION: Multiple D/S
VACANCY ANNOUNCEMENT NUMBER: 07-HRE-PMSS-416199-R-MULTIPLE D/S
MONTHLY SALARY: US\$ 150,000.00 to US\$ 201,350.00

REMUNERATION

Depending on professional background, experience and family situation, a competitive compensation and benefits package is offered

QUALIFICATIONS

Education.

Advanced university degree (Masters Degree or equivalent), preferably in training and development, management, public or business administration, or a related area such as education or social science. A first level university degree with a relevant combination of academic qualifications and experience may be accepted in lieu of the advanced university degree.

Work Experience.

At least 10 years of progressively responsible experience in human resource development, adult learning, training or related fields; at least 4 years in team leadership positions. Experience in the practical delivery of training; experience working in a multi-cultural and/or international work environment; and experience in a field mission or related activity.

Languages.

Fluency in spoken and written English or French. Fluency in the local language may be essential.

9.Chief, Human Resources and Planning Section.

DEADLINE FOR APPLICATIONS: 27 Dec 2007
DATE OF ISSUANCE: 1 Dec 2007
DUTY STATION: Arusha
VACANCY ANNOUNCEMENT NUMBER: 07-HRE-ICTR-416236-R-ARUSHA
MONTHLY SALARY: US\$ 150,000.00 to US\$ 201,350.00

REMUNERATION

Depending on professional background, experience and family situation, a competitive compensation and benefits package is offered.

QUALIFICATIONS

Education.

Advanced university degree in human resources management, business or public administration, social science or related field.

Work Experience.

At least 15 years of progressively responsible professional experience in human resources management at the national or international level. Experience in at least two sub-functional areas of human resources management is desirable. Thorough knowledge of human resources management principles and practices, as well as organizational and managerial concepts.

Languages.

Good working knowledge of both English and French is required.

10.Human Rights Officer.

DEADLINE FOR APPLICATIONS: 08 Jan 2008

DATE OF ISSUANCE: 1 Dec 2007
DUTY STATION: Luanda
VACANCY ANNOUNCEMENT NUMBER: 07-HRI-OHCHR-416127-R-LUANDA
MONTHLY SALARY: US\$ 122,902.00 to US\$ 149,500.00

REMUNERATION

Depending on professional background, experience and family situation, a competitive compensation and benefits package is offered

QUALIFICATIONS

Education

Advanced university degree in law, social/political science, international relations or other disciplines related to human rights. A combination of relevant academic qualifications and extensive experience may be accepted in lieu of the advanced university degree.

Work Experience

A minimum of 7 years of professional experience in the protection of human rights and related areas. Extensive working experience of investigating and protecting human rights in fragile countries with weak democratic institutions will be an asset.

Languages

Fluency in written and spoken English. Knowledge of Portuguese or alternatively strong Spanish skills an asset.

11.Recovery, Return and Reintegration Officer.

DEADLINE FOR APPLICATIONS: Open
DATE OF ISSUANCE: 1 Dec 2007
DUTY STATION: Multiple D/S
VACANCY ANNOUNCEMENT NUMBER: 06-HRA-PMSS-411853-R-MULTIPLE D/S
MONTHLY SALARY: US\$ 122,902.00 to US\$ 149,500.00

REMUNERATION

Depending on professional background, experience and family situation, a competitive compensation and benefits package is offered

QUALIFICATIONS

Education

Advanced university degree (Masters or equivalent) in social sciences, development studies or a related field. A relevant combination of university degree, professional training and experience would be considered in lieu of the advanced degree.

Work Experience

At least 5 years of progressively responsible professional experience in humanitarian affairs, disaster management, rehabilitation and development, or a related field, including at least three years of experience in the field.

Languages

Fluency in oral and written English or French. Knowledge and proficiency of a second UN language would be an advantage.

12.Associate Humanitarian Affairs Officer.

DEADLINE FOR APPLICATIONS: 27 Dec 2007
DATE OF ISSUANCE: 1 Dec 2007
DUTY STATION: Multiple D/S
VACANCY ANNOUNCEMENT NUMBER: 05-HRA-PMSS-407872-R-MULTIPLE D/S
MONTHLY SALARY: US\$ 99,242.00 to US\$ 121,902.00

REMUNERATION

Depending on professional background, experience and family situation, a competitive compensation and benefits package is offered

QUALIFICATIONS

Education

University degree (Bachelors Degree) preferably in political or social science, international studies, public administration, economics or in a technical (e.g. engineering, earth sciences, etc.) or other relevant field; or the equivalent combination of education and experience in a related area.

Work Experience

A minimum of 3 years of relevant experience are required, at least 2 of which are field experience in humanitarian emergency efforts.

Languages.

Fluency in oral and written English is essential.

13. Information Management Officer.

DEADLINE FOR APPLICATIONS: 27 Dec 2007
DATE OF ISSUANCE: 31 Oct 2007
DUTY STATION: Bujumbura
VACANCY ANNOUNCEMENT NUMBER: 07-IMA-BINUB-416196-R-BUJUMBURA
MONTHLY SALARY: US\$ 122,902.00 to US\$ 149,500.00

REMUNERATION

Depending on professional background, experience and family situation, a competitive compensation and benefits package is offered

QUALIFICATIONS

Education

Advanced university degree (Masters Degree or equivalent) in Social Sciences, Economic Sciences, Peace and Development studies, empirical research or a related field. Specialized training in research methodologies and impact evaluation. A first level university degree with a relevant combination of academic qualifications and experience may be accepted in lieu of the advanced university degree.

Work Experience

At least 5 years of professional experience at national and international levels in programme monitoring and evaluation. Practical experience in community-based research. Experience in modern archives, recordkeeping and/or information management functions.

Languages

Fluency in written and spoken French and strong drafting skills in English.

14. Senior Legal Officer.

DEADLINE FOR APPLICATIONS: 27 Dec 2007
DATE OF ISSUANCE: 1 Dec 2007
DUTY STATION: Multiple D/S
VACANCY ANNOUNCEMENT NUMBER: 06-LEG-PMSS-412445-R-MULTIPLE D/S
MONTHLY SALARY: US\$ 150,000.00 to US\$ 201,350.00

REMUNERATION

Depending on professional background, experience and family situation, a competitive compensation and benefits package is offered

QUALIFICATIONS

Education

An Advanced University Degree (Masters or equivalent) in Law, with a specialization in international, administrative and/or commercial required. A first level university degree with a relevant combination of academic qualifications and experience may be accepted in lieu of the advanced university degree.

Work Experience

At least 10 years of progressively responsible legal experience in field and headquarters locations, or with the legal department of a government or international organization or with a private firm specializing in international or commercial law.

Languages

Fluency in spoken and written English or French. Fluency in the local language may be essential.

15. Medical Officer.

DEADLINE FOR APPLICATIONS: 27 Dec 2007

DATE OF ISSUANCE: 1 Dec 2007

DUTY STATION: Bangkok

VACANCY ANNOUNCEMENT NUMBER: 07-MED-ESCAP-414940-R-BANGKOK (G)

MONTHLY SALARY: US\$ 122,902.00 to US\$ 149,500.00

REMUNERATION

Depending on professional background, experience and family situation, a competitive compensation and benefits package is offered.

QUALIFICATIONS

Education

Doctorate in Medicine. Residency in one of the medical specialties, preferably internal medicine, occupational, travel, or tropical medicine.

Work Experience

At least 7 years of progressive clinical experience in the medical field and managerial experience required. Experience in a multi-cultural, international setting required. Experience in occupational medicine and tropical disease is highly desirable.

Languages

Fluency in English, both oral and in written, is essential. Knowledge of Thai is an asset.

16. Special Assistant to Chief of Staff.

DEADLINE FOR APPLICATIONS: 21 Jan 2008

DATE OF ISSUANCE: 1 Dec 2007

Democratic Republic of Congo

DUTY STATION: Kinshasa

VACANCY ANNOUNCEMENT NUMBER: 07-POL-MONUC-416122-R-KINSHASA

MONTHLY SALARY: US\$ 150,000.00 to US\$ 201,350.00

REMUNERATION

Depending on professional background, experience and family situation, a competitive compensation and benefits package is offered.

QUALIFICATIONS

Education

Advanced university degree (Master's or equivalent) in one of more of the following disciplines: social sciences, finance, business administration, or management. A first level university degree with a relevant combination of academic qualifications and experience may be accepted in lieu of the advanced university degree.

Work Experience

At least 10 years of progressively responsible experience in such areas as: finance, business administration or management; human resources management; political, social, or civil affairs; or other related fields. Experience in working in multicultural institutions.

Languages

Fluency in spoken and written English. A working knowledge of written and oral French is highly desirable.

17. Senior Population, Migration and Urbanization Officer.

DEADLINE FOR APPLICATIONS: 27 Dec 2007

DATE OF ISSUANCE: 1 Dec 2007

DUTY STATION: Beirut

VACANCY ANNOUNCEMENT NUMBER: 07-POP-ESCWA-414154-R-BEIRUT (G)

MONTHLY SALARY: US\$ 150,000.00 to US\$ 201,350.00

REMUNERATION

Depending on professional background, experience and family situation, a competitive compensation and benefits package is offered.

QUALIFICATIONS

Education

Advanced university degree in social sciences with major in demography, international migration or urban studies, sociology, statistics or economics with an emphasis on population dynamics. A first level university degree with a combination of relevant academic qualifications and experience in social development with emphasis on international migration and urbanization and publications that demonstrate mastery of population studies techniques, research and analysis, or other relevant field may be accepted in lieu of advanced university degree.

Work Experience

At least 10 years of progressively responsible experience in social development and population analysis and research, of which at least 3 years should involve experience in the area of international migration. Experience with editing technical papers for publication and in supervising the preparation of camera-ready manuscripts.

Languages

Fluency in oral and written English is required; knowledge of Arabic is highly desirable and knowledge of French is an added advantage.

18. Programme Officer.

DEADLINE FOR APPLICATIONS: 28 Dec 2007

DATE OF ISSUANCE: 1 Dec 2007

DUTY STATION: Nairobi
VACANCY ANNOUNCEMENT NUMBER: 07-PGM-UNEP-414748-R-NAIROBI
MONTHLY SALARY: US\$ 122,902.00 to US\$ 149,500.00

REMUNERATION

Depending on professional background, experience and family situation, a competitive compensation and benefits package is offered.

QUALIFICATIONS

Education

Advanced university degree in marine-related science, or other degree in the field of environment, environmental law, or a first university degree with a relevant combination of academic and professional qualifications.

Work Experience

Minimum of five years professional experience, of which at least two at the international level, in the formulation and coordination of multi-disciplinary projects.

Languages

Fluency in oral and written English is required.

19. Chief, Private Sector and Enterprise Development Section.

DEADLINE FOR APPLICATIONS: 28 Dec 2007
DATE OF ISSUANCE: 1 Dec 2007
DUTY STATION: Addis Ababa
VACANCY ANNOUNCEMENT NUMBER: 07-PBA-ECA-415635-R-ADDIS ABABA (G)
MONTHLY SALARY: US\$ 150,000.00 to US\$ 201,350.00

REMUNERATION

Depending on professional background, experience and family situation, a competitive compensation and benefits package is offered.

QUALIFICATIONS

Education

Advanced University degree (Master's degree or equivalent) preferably in management science, business administration, economics social science, governance, development studies or related field. A first-level university degree in combination with qualifying experience may be accepted in lieu of the advanced university degree. PhD degree is desirable.

Work Experience

At least ten years of progressively responsible experience in research and policy analysis in initiating, designing and implementing economic management, economic and corporate governance and private sector development programmes and projects is required. Demonstrated record of writing and/or publishing and experience in networking with donor agencies, networks and research institutions in the areas of economic and corporate governance and private sector and enterprise development are desirable.

Languages

Fluency in English (both oral and written) is required; working knowledge of French is highly desirable.

20. Gender Affairs Officer.

DEADLINE FOR APPLICATIONS: 27 Dec 2007
DATE OF ISSUANCE: 1 Dec 2007
DUTY STATION: Multiple D/S

VACANCY ANNOUNCEMENT NUMBER: 06-SOC-PMSS-412554-R-MULTIPLE D/S
MONTHLY SALARY: US\$ 122,902.00 to US\$ 149,500.00

REMUNERATION

Depending on professional background, experience and family situation, a competitive compensation and benefits package is offered.

QUALIFICATIONS

Education

Advanced university degree (Master's degree or equivalent) in development studies, social studies or relevant discipline. A first level university degree with a relevant combination of academic qualifications and experience may be accepted in lieu of the advanced university degree.

Work Experience

At least 5 years of progressively responsible experience in policy development and programme implementation related to the promotion of gender equality and familiarity with working in conflict/post-conflict environments. Qualified male candidates are encouraged to apply.

Languages

Fluency in spoken and written English or French. Fluency in the local language may be essential.

21. Research Assistant.

DEADLINE FOR APPLICATIONS: 27 Dec 2007
DATE OF ISSUANCE: 1 Dec 2007
DUTY STATION: New York
VACANCY ANNOUNCEMENT NUMBER: 07-SSC-UNODC-416030-R-NEW YORK
MONTHLY SALARY: US\$ 150,000.00 to US\$ 201,350.00

REMUNERATION

Depending on professional background, experience and family situation, a competitive compensation and benefits package is offered.

QUALIFICATIONS

Education

Completion of high school or equivalent diploma. Relevant additional post secondary education is an asset and may be substituted for experience. Formal training and courses/studies relevant to drugs and crime would be preferred.

Work Experience

Several years of experience in research related to drugs and crime. Experience with NGOs in areas related to drugs or crime. A proven track record in event production, conferences and seminars related to drug and crime issues, preferably human trafficking, corruption and organized crime.

Languages

Fluency in spoken and written English.

ENTITLEMENTS AND BENEFITS INCLUDE:

Dependency allowance.
Rental subsidy.
Education grant.
Pension scheme.
Medical and dental benefits.
Home Leave.
Family Friendly Policy

Maternity/Paternity leave/Adoption.
Special leave.
Spouse employment policy.
Work-Life Policy
Diversity Policy
Gender and geographical balance.
Non-discrimination on employment.

Candidates who are seriously being considered for a post will be contacted for an interview. In view of the high volume of applications received, only those applicants who are included in the roster will be notified.

METHOD OF APPLICATION

Interested applicants should send their detailed resume to employment@jcdtwa.site.tc stating clearly the post they are applying for.

Dr Matthew Thurman.
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